

**Government of West Bengal  
Finance Department  
Audit Branch**

No. 1572 - F(Y)

Dated : 10<sup>th</sup> April, 2020

**NOTIFICATION**

The outbreak of Corona Virus (COVID-19) in the country has caused loss of livelihood for a large number of labourer/daily wage earner and worker working in the unorganized sector of our State. Due to loss of employment and livelihood, these people are passing through very difficult times.

2. In order to provide some relief to such labourer/daily wage earner/worker, who is in extreme distress, the Governor is pleased to introduce a new scheme called “Prachesta” (প্রচেষ্টা).

3. The details of the new scheme ‘Prachesta’ are given below.

**The Scheme**

**1. Prachesta (প্রচেষ্টা)**

- (i) The new Scheme called “Prachesta” (প্রচেষ্টা) will provide financial assistance to such labourer/daily wage earner/worker who has lost employment or livelihood opportunities due to outbreak of Corona Virus (COVID-19).
- (ii) The labourer/daily wage earner/worker does not have any alternative sustainable source of income and is passing through extreme distress.
- (iii) The financial assistance of one-time ex-gratia payment of Rs. 1000/- will be provided to such a labourer/daily wage earner/worker.

**2. The detailed modalities of this Scheme are given below:**

**A. Eligibility:**

Any labourer/daily wage earner/worker who is a permanent resident of West Bengal, who is in extreme distress due to loss of employment/livelihood opportunities due to outbreak of Corona Virus (COVID-19) and does not have any alternative sustainable source of income, will be eligible for the assistance on fulfilment of following conditions :

- (i) The labourer/daily wage earner/worker is a sole bread-winner of the family.
- (ii) The labourer/daily wage earner/worker should not be a beneficiary of any social scheme of the State, like social pension scheme (Old age, Widow and Disability pension), Samajik Suraksha Yojana (SSY) etc.

- (iii) Only one person from a family will be eligible. Family for the purpose of the scheme, shall include husband, wife and unmarried children.
- (iv) District Magistrate/Commissioner, KMC is satisfied that the applicant has actually lost employment/livelihood opportunity due to outbreak of Corona Virus (COVID-19) and does not have any alternative sustainable source of income.
- (v) District Magistrate/Commissioner has reason to believe that the labourer/daily wage earner/worker is passing through extreme distress.

**B. How to Apply:**

Eligible candidate to submit an Application (as per enclosed Format – Annexure-A) to the District Magistrate in the districts or Commissioner, KMC for Kolkata Municipal Corporation area. **The application has to be submitted by the individual personally. No bulk applications will be accepted.**

**3. Processing and Approval:**

- (i) District Magistrate will make arrangements to invite/receive applications, enquire and process through BDO in rural areas and SDOs in urban areas.
- (ii) Commissioner, KMC will make arrangements to invite/receive applications, enquire and process in KMC area.

**4. Nodal Department:**

The Labour Department, Government of West Bengal will act as Nodal Department for the implementation, monitoring and supervision of the scheme.

**5. Effective Date:**

The Scheme will come into effect from 15<sup>th</sup> April, 2020 and will remain in force till 15<sup>th</sup> May, 2020.



Additional Chief Secretary to the  
Government of West Bengal  
Finance Department



## Government of West Bengal

## PRACHESTA SCHEME

## প্রচেষ্টা প্রকল্প

APPLICATION FORM / আবেদন পত্র

(\* Marked fields are mandatory / \* চিহ্নিত তথ্যগুলি আবশ্যিক)

Please Affix  
Stamp Size Photo

## PERSONAL DETAILS / ব্যক্তিগত তথ্যাদি

Name of Applicant * আবেদনকারীর নাম *																				
Father's Name * পিতার নাম *																				
Gender * / লিঙ্গ *	Male / পুরুষ	Female / মহিলা	Others / অন্যান্য																	
Date of Birth/জন্ম তারিখ																				
Age * / বয়স *																				
Years / বছর																				
EPIC / Voter Id. No.* / এপিক / ভোটার কার্ড নং*																				
Digital Ration Card No./ডিজিটাল রেশন কার্ড নং																				
Aadhaar Card No. / আধার কার্ড নং																				

## CONTACT DETAILS / যোগাযোগের তথ্যাদি

State* / রাজ্য *	W	E	S	T	B	E	N	G	A	L										
District* / জেলা*																				
Assembly * / বিধান সভা *																				
Block/Municipality/Corp.* / ব্লক/মিউনিসিপালিটি/কর্পো: *																				
GP/Ward No.* /গ্রাম/ওয়ার্ড নং*																				
Area * / অঞ্চল *																				
House/Premises / বাড়ির নং																				
Post Office / ডাকঘর																				
Police Station / থানা																				

Mobile No. * / মোবাইল নং *																				
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## BANK ACCOUNT DETAILS / ব্যাঙ্ক একাউন্টের বিবরণ

Bank Name* / ব্যাংকের নাম*																				
Branch Name* / শাখার নাম*																				
Account No.* / একাউন্ট নং*																				
IFS Code* / IFS কোড*																				

## SELF DECLARATION / ঘোষণাপত্র

I hereby declare that I am not a beneficiary of Samajik Suraksha Yojana, Social Pension Scheme or any other benefit social scheme of the State Government. / আমি ঘোষণা করছি যে আমি রাজ্য সরকারের সামাজিক সুরক্ষা যোজনা বা সামাজিক পেনশন যোজনা বা অন্য কোন সামাজিক প্রকল্পের সুবিধা পাই না।

I hereby declare that the information given above is true to the best of my knowledge and belief. / আমি এই মর্মে ঘোষণা করছি যে উপরে দেওয়া তথ্যগুলি আমার জ্ঞান ও বিশ্বাস অনুসারে সত্য।

Date / তারিখ :

(Signature of Applicant/আবেদনকারীর স্বাক্ষর)

## **GUIDELINES FOR SANCTION AND PAYMENT OF FINANCIAL ASSISTANCE OF ON-TIME EX-GRATIA PAYMENT UNDER PRACHESTA**

The outbreak of Corona Virus (COVID-19) in the country has caused loss of livelihood for a large number of labourer/daily wage earner and worker working in the unorganized sector of our State. Due to loss of employment and livelihood, these people are passing through very difficult times. In order to provide some relief to such labourer/daily wage earner/worker, who is in extreme distress, a new scheme called "Prachesta" (প্রচেষ্টা) has been launched.

### **1. Procedure for sanctioning and disbursement of Financial Assistance of one-time Ex-Gratia under Prachesta Scheme**

#### **1. Availability of Application Form: –**

- I. The intended beneficiary under the Scheme shall apply in the Application Form for Prachesta Scheme prescribed for the purpose through physical application individually. **No bulk applications will be accepted.**
- II. The Application Form may be obtained free of cost from the following offices:
  - i. Office of the District Magistrate or offices designated by the District Magistrate
  - ii. Office of the Commissioner, Kolkata Municipal Corporation.

#### **2. Submission of Filled up Application Form:**

The applicant shall submit the application along with necessary documents to:

- I. The District Magistrate in District areas; or
- II. The Commissioner, Kolkata Municipal Corporation in case the applicant residing in Kolkata Municipal Corporation area.

#### **3. Preliminary Inquiry and verification:**

After receiving the Application, a preliminary enquiry will be made by the District Magistrate/ Commissioner of KMC, as the case may be, to ensure eligibility under the Scheme.

#### **4. Digitization of Eligible Cases:**

All the eligible applications will be digitized and uploaded in the **Prachesta Link** in the State Portal ([www.jaibangla.wb.gov.in](http://www.jaibangla.wb.gov.in)) by the District Magistrate or Commissioner of KMC, as the case may be. The DM/Commissioner KMC will be able to create multiple users for ease of digitization.

Once digitized, the list beneficiaries shall be forwarded to the Nodal (Labour) Department for sanction.

#### **5. Sanction of pension by the Nodal Department through Bank Account:**

After receipt of applications which are verified and recommended by the District Magistrate/Commissioner KMC, the Nodal Department will sanction the one-time ex-gratia. The "Sanctioned beneficiary files" with Scheme name, Name of the beneficiary, Mobile Number, Bank Account No., IFSC & Claim amount has to be generated in State Portal ([www.jaibangla.wb.gov.in](http://www.jaibangla.wb.gov.in)) by the Nodal Department and sent to the concerned bank for payment.